

## Board of Health Meeting

April 27, 2023

5:30 pm

1. Call to order –Dr. Joe Ellis, Board Chairman
2. Closed session 1 – with Kristen Worak – 6pm
3. Closed session 2 – Septic issue with local citizen.
4. Approval of January 26, 2023 BOH meeting minutes – Dr. Ellis, Board Chairman – **Vote**
5. Approval of Finance Committee meeting minutes for February 13<sup>th</sup>, February 27<sup>th</sup>, and March 6<sup>th</sup>. – **Vote**
6. Approval (Ratification) of Finance Committee vote to continue our partnership with CFSB for our Checking and Liquid Savings accounts – **Vote**
7. Approval (Ratification) of the Finance Committee vote to invest Taxing District Funds in CD's with CFSB - **Vote**
8. HANDS Update – Kayle Sanders
9. Clinic – Billy Pitts
  - a. Brief review of Clinical Committee decision pertaining to adult vaccinations 7/7/2016
  - b. Request to reverse the decision in light of recent changes (See Directors report for details) - **Vote**
10. Finance – Cathy Thompson, Finance Director
  - a. Financial Report - **Vote**
  - b. Amendments/Addendums - **Vote**
  - c. Write Off's - **Vote**
  - d. Taxing District Rate and Budget - **Vote**
11. Employee Annual Increment/Bonus for FY 24 – Nikki Crass, Administrative Specialist
  - a. Annual Increment
  - b. Bonus
  - c. A & B – **Vote**
12. Dental Clinic – Billy Pitts, Director
  - a. Update
  - b. Lease renewal and rates for FY24 – **Vote**
13. RaOx, LLC – Billy Pitts, Director
  - a. Billy recently contracted with this company owned by Rachel Cox to manage our social media accounts.
  - b. Would like BOH approval ratifying that decision - **Vote**
14. Director's Report – Billy Pitts, Director
  - a. Staff Updates
  - b. Finance/Budget
  - c. Accreditation
  - d. Community Health Assessment/Community Health Improvement Plan
  - e. Strategic Plan Updates
  - f. Legislative Update
  - g. Pandemic Update
  - h. Medicaid Public Health Emergency Unwinding
  - i. Harm Reduction Update – Dr. Elswick May 23rd
  - j. Review Policies:
    - i. Grievance – make obsolete – KAR requires an “in-house procedure” only.



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- ii. Closure - Revised
  - iii. Accounts Payable - Revised
  - iv. Acquisition and Disposal of MCHD vehicles – Make obsolete & refer to KAR
  - v. Approval of Operating and Taxing District Budgets - Revised
  - vi. Board of Health By-Laws - Revised
  - vii. Cash Management, Bank Accounts, Deposits, Security of Funds - Revised
  - viii. Checks and Authorized Signatures - Revised
  - ix. Purchasing - Revised
  - x. Hours of Work - Revised
  - xi. Discuss and vote for all policy changes individually or entertain motion to approve all with one vote - **Vote**
- 8. Chairman's Report – Dr. Joe Ellis, Board Chairman
  - 9. Personnel Committee Report – Dr. Ellis
  - 10. Future Meeting Dates
    - a. June 22nd – Vote on FY 2021-2022 Budget
    - b. October 26th – Vote on annual audit, BOH renewal forms
  - 11. Public Questions or Comments
  - 12. Adjourn